Provisional Acceptance Certificate (PAC)

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What is it?

PAT is an activity that is a prerequisite to approve the job numbers associated to a PO, are in accordance to the acceptance standards/criteria.
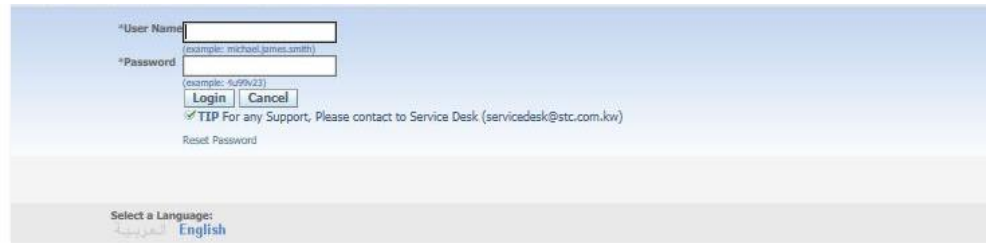
Why use it?

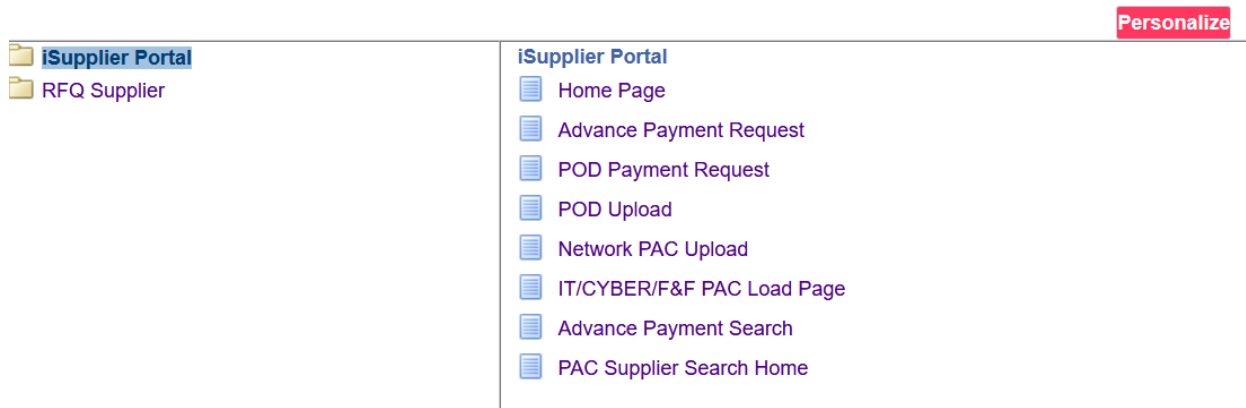Executed to obtain the acceptance certificate and for invoicing purposes.

When to use?

Once Job Upload and 100% Work Confirmation of specific job number is approved.

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a. The Supplier Logs into Oracle Applications using the URL link http://sourcing.stc.com.kw and the **username**/**password** provided.

b. To upload the PAT Request, Supplier clicks on **Network PAC Upload**

c. Enter PO number

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d. Click on Asset Addition Report Upload button to upload the file

e. Click on **Download Template**, vendor can save prefilled template
    and as per pat requirement:

f. Select the filled template

g. Click on Upload

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h. System will validate the template data and it will process PAC file successfully.

- Sites should be within the selected PO
- Serial numbers for each loaded Item should be unique
- Cul Code should be within the selected PO

i. Click on Confirm to Upload the PAC request file

IF PO is related to IT/Cyber Security or Furniture and Fixture

1.

To upload the PAT Request, Supplier clicks on **IT/CYBER/F&F PAC Load**

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2. Select PO Number

3. Select the filled template and click on browse button and click on Submit button

4. Click on **Download Template**, vendor can save prefilled template and as per PAC requirement vendor should filled required information

6. Once uploaded click on **Validate item**.

- Job numbers should be within the selected PO

- Sites should be within the selected PO

- Serial numbers for each loaded Item should be unique

- Cul Code should be within the selected PO

7. Once validation done, click on Confirm to Upload the PAT request file